



# **ROSEBUD COUNTRY CLUB**

## **BY-LAWS**

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# ROSEBUD COUNTRY CLUB BY-LAWS

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## **1. RULES FOR MEMBERS**

### **1.1 COMPLIANCE BY MEMBERS**

It is the responsibility of all Members to comply with the following:

- the Constitution of the Rosebud Country Club;
- the By-laws of the Rosebud Country Club;
- the rules of any official sporting body under which Members play in any competition, and any section of any syllabus relating to rules of competition, etiquette in play, dress priority of house or course, as determined by the Rosebud Country Club.

Copies of the Constitution and the By-laws will be available to any financial Member via the Members portal or in hard copy format from Reception.

### **1.2 DAYS OF PLAY, PLAYING RIGHTS AND USE OF CLUBHOUSE**

- 1.2.1 Days of play, playing rights and use of clubhouse shall be as determined in the Constitution and By-laws of the Club.
- 1.2.2 Members shall abide by the Code of Conduct detailed within the Members Syllabus. Amendments will be advised from time to time via the Members portal.

### **1.3 VISITORS TO THE CLUB**

- 1.3.1 As stipulated in Section 1.2 of these By-laws, members other than Cadet Members and Temporary Members shall be entitled to introduce visitors to the Club as guests of the Members. Visitors may be allowed to take part in games or other forms of recreation within the Club but not to the exclusion of the Members of the Club.
- 1.3.2 The same person shall not be introduced as a Member's guest for the purpose of playing golf more than five (5) times in the same calendar year. A visitor to the club who has been introduced as a Member's guest five (5) times in a calendar year may, on payment of the full green fee, continue to play as a visitor in club competitions after obtaining the approval of the Captain or his representative.
- 1.3.3 Every Member introducing a visitor shall be responsible for such visitor's conduct and for any damage he may cause while on the Club's premises, and for any debts contracted by him to the Club.
- 1.3.4 The right of any Member to introduce visitors may be withdrawn by a majority decision made at a Board meeting for such period as the Board may determine.

- 1.3.5 Authorised gaming visitors to the club must if requested:
- produce evidence of their residential address before being admitted to the licensed premises of the Club;
  - carry identification at all times whilst on the licensed premises of the Club;
  - comply with all relevant rules and By-laws of the Club whilst on the licensed premises of the Club.

1.3.6 The Board or its representatives may on the application of a Member declare a proposed function to be a special occasion and permit the Member to introduce as visitors to the Club all such persons as he or she wishes to invite as guests to attend the special function.

1.3.7 The Club shall maintain a visitors' register recording the name, address and signature of each visitor to the Club and the date the visitor was admitted to the Club.

#### **1.4 EMPLOYEES OF THE CLUB**

1.4.1 No employee of the Club shall be directly reprimanded or instructed by a Member.

#### **1.5 MEDICAL LEAVE**

Members may apply for three consecutive months medical leave in any one (1) club year. The leave may be credited to the member's subscription for the following year or credited to the members house account. Medical certification is essential.

Under extraordinary circumstances, an additional 3 months medical leave may be considered at the Board's discretion.

#### **1.6 GREENS STAFF**

1.6.1 Greens staff must be given the rights of the course at all times.

#### **1.7 MOTORISED VEHICLES**

1.7.1 Sit-on motorised buggies and carts are not permitted on the course without prior approval of the Golf Operations Manager. Non-compliance with the conditions under which permission is granted may lead to the withdrawal of this approval.

#### **1.8 CADDIES**

1.8.1 A member shall be responsible for the dress and conduct of their caddy

## **1.9 DRESS**

1.9.1 The dress of all categories of members shall be such as is laid down by the Board from time to time, both on the course and in the clubhouse.

1.9.2 Members must conform, where applicable, to dress regulations set out by associated sporting bodies. Neat and tidy attire is always expected on the course and in the clubhouse. On no occasion may members wear or display any sign, motif, other methods or means of an advertising nature which may be objectionable to other members. The Board may temporarily lift this restriction to permit the wearing of advertising material, motifs, etc., for the occasion of an approved charitable or social event.

## **1.10 CHILDREN**

1.10.1 Children under the age of twelve (12) years are permitted on the course and practice facility. However, they must be under the control and supervision of a parent, guardian or authorised Club delegate.

## **1.11 DOGS ETC**

1.11.1 No dogs (excluding seeing-eye dogs) or other animals are permitted on the course or in the clubhouse.

## **2. MEMBERSHIP**

### **2.1 BOARD TO DETERMINE MEMBERSHIP CATEGORIES**

In accordance with rule 2.1.1 of the Constitution, the Board may open or close access to any category of membership at any time in the best interests of the Rosebud Country Club's (the Club) commercial needs, and in the best interests of the conduct of the various sports played within the Club. The Board may also stipulate the maximum number of members in any category of membership. Such decision must be reflected in the minutes of a formal meeting of the Board of Directors.

### **2.2 CURRENT MEMBERSHIP CATEGORIES**

The following membership categories are in place:

#### **2.2.1 LIFE MEMBERS**

The Board may resolve to recommend any Member who has rendered meritorious and conspicuous service to the Club for Life Membership.

Nominations for Life Membership may also be made in writing to the Board by any Member. Any such nomination must be received by the Board at least thirty-five (35) days before the date of the Annual General Meeting. Nominations made in writing by a member must be accompanied by a minimum of twenty (20) signatures from current Members.

When assessing nominations for Life Membership, the Board must undertake all reasonable enquiries into the nominee's overall history at Rosebud Country Club and to take any adverse history into consideration.

The Board may at its discretion from the Members nominated recommend one (1) or more of such Members to the Annual General Meeting for election as a Life Member provided however, that they shall not be obligated to make any recommendation whatsoever.

The recommendation of the Board shall be put to the Members at the Annual General Meeting following the date that the Board made the resolution, and if a majority of Members present and voting at the Annual General Meeting approves the recommendation the Member shall be elected as a Life Member.

Life Membership of any person may be revoked by a majority of Members present and voting at a General Meeting of the Club.

There can be no more than ten (10) Life Members of the Club at any one time.

#### Privileges

Life Members are entitled to the following privileges:

- admission to the grounds and use of the golf course and bowling greens on any day at times such are open and to compete in Club competitions and tournaments as are open to them, provided that the Board may on special occasions or otherwise at its discretion from time to time extend or vary the times and days that Life Members may be admitted to the grounds and use the golf course and bowling greens;
- use of the Club's other facilities in accordance with these By-Laws;
- to vote in elections of the Board;
- to offer themselves for election as Board Members;
- to propose or second the nomination of any other qualified Member for election to the Board;
- to attend and vote at all General Meetings of the Club;
- to introduce visitors to the facilities at the Club in accordance with section 2.3 of these By-Laws;
- to propose or second applications for membership;
- exemption from the payment of annual subscriptions;

All other charges and levies, e.g. Insurance and Affiliation; club and buggy storage; cart storage; House Account; MiScore App and any other charges applied on a regular basis are the responsibility of the Member.

## **2.2.2 PATRON**

The Board may invite any person who has rendered valuable service to the Club to become a Patron of the Club, and such person, if they accept the invitation, may be elected as a Patron of the club with the same rights and privileges as Seven Day Members.

Alternatively, the Board may invite any person who by virtue of their position or standing in the community at large would reflect credit on the Club to become a Patron of the Club. Such person if they accept the invitation may be elected as a Patron of the Club with the same rights and privileges as a Seven Day Member, save and except that such Patron shall not be entitled to stand for election to the Board or vote at any meeting of the Club.

The Club may have no more than three (3) Patrons at any time. No entry fee or subscription shall be required.

The continuing term of the Patron shall be at the discretion of the Board, and the Patron must be a living person.

## **2.2.3 HONORARY MEMBERS**

Any person who has rendered distinguished service to the Community or special service to the Club may be elected on the initiative of the Board as an Honorary Member of the Club. The term of such membership shall be at the discretion of the Board.

Members who are aged over 90 years with 15 years of continuous golfing membership automatically qualify for this category.

### Privileges

Honorary Members are entitled to the following privileges:

- admission to the grounds and use of the sporting facilities of the Club on any day that they meet the criteria for Honorary Membership on the terms set out by the Board from time to time and provided that the Board shall have the power to cancel the membership of any Honorary Member without notice and without assigning any cause.

## **2.2.4 SEVEN DAY MEMBERS**

### Qualification

Any person may be elected as a Seven Day Member. Any member in another category of membership may apply for transfer to Seven Day Membership.

Any person may be elected as a Seven Day Member. Any member in another category may apply to transfer to Seven Day Membership.

Any member who received a Seven Day Seniors membership discount in the financial year 2024/25 shall be entitled to continue to receive such discount each financial year until and

including the 2029/30 financial year. Continuation of such discount after the 2029/30 financial year shall be subject to decision by the Board at that time.

### Privileges

Seven Day members are entitled to the following privileges:

- admission to the grounds and use of the golf course at all times that they are open, and to compete in Club competitions subject to the payment of the applicable competition fee and tournaments as are open to them, provided that the Board may with prior notice on special occasions or otherwise at its discretion from time to time extend or vary the times and days that Seven Day Members may be admitted to the grounds and use the golf course;
- use of the Club's non-golfing facilities in accordance with these By-laws;
- to vote in elections of the Board;
- to offer themselves for election as Board Member
- to propose or second the nomination of any other qualified Member for election to the Board;
- to attend and vote at all General Meetings of the Club;
- to introduce visitors to the facilities at the Club in accordance with section 2.3 of these By-laws;
- to propose or second applications for membership of the Club.

### **2.2.5 INTERMEDIATE “B” MEMBERS 26-36 YEARS OF AGE**

#### Qualification

Any person between the ages of twenty-six (26) and thirty-five (35) years may be elected as an Intermediate “B” Member of the Club.

Upon attaining the age of thirty-six (36) years all Intermediate “B” Members shall be transferred to an appropriate membership category.

#### Privileges

Intermediate members are entitled to the following privileges:

- admission to the grounds and use of the golf course at all times that they are open, and to compete in Club competitions and tournaments as are open to them, provided that the Board may with prior notice on special occasions or otherwise at its discretion from time to time extend or vary the times and days that Intermediate Members may be admitted to the grounds and use the golf course;
- use of the Club's non-golfing facilities in accordance with these By-laws;
- to vote in elections of the Board;
- to offer themselves for election as Board Members;
- to propose or second the nomination of any other qualified Member for election to the Board;

- to attend and vote at all General Meetings of the Club;
- to introduce visitors to the facilities at the Club in accordance with section 2.3 of these By-laws;
- to propose or second applications for membership to the Club.

### **2.2.6 7 DAY YOUNG ADULTS 18-25 YEARS OF AGE**

#### Qualification

Any person between the ages of eighteen (18) and twenty-five (25) years may be elected as a 7 Day Young Adult.

Upon attaining the age of twenty-six (26) years all 7 Day Young Adult Members shall be transferred to an appropriate membership category.

#### Privileges

7 Day Young Adults are entitled to the following privileges:

- admission to the grounds and use of the golf course on any day at times such are open and to compete in Club competitions and tournaments as are open to them provided that the Board may on special occasions or otherwise at its discretion from time to time extend or vary the times and days that 7 Day Young Adults may be admitted to the ground and use the golf course;
- use of the Club's non-golfing facilities excluding Bowls facilities in accordance with these By-laws;
- to vote in elections of the Board;
- to propose or second the nomination of any other qualified Member for election to the Board;
- to attend and vote at all General Meetings of the Club;
- to introduce visitors to the facilities at the Club in accordance with section 2.3 of these By-laws.
- to offer themselves for election as Board Members.

### **2.2.7 CORPORATE MEMBERS**

Any organisation which is duly incorporated pursuant to the provisions of any State or Federal law, or which is a firm that carries on business under a registered business name may be elected as a Corporate Member.

The application for election as a Corporate Member shall be in accordance with Rule 2.5 of the Constitution and shall include the names and addresses of the Corporate Member's nominee/s. The Board shall determine the number of nominee/s that each Corporate Member may have.

No more than four (4) nominees shall be approved for any Corporate Member. The names and addresses of the nominee/s of the Corporate Members shall be supplied to the Board and the nominee/s must be approved by the Board as members of the Club.

The only category of membership open to Corporate nominees is the 7-day 18-hole Category. The nominee/s having been approved in common with all other members, shall be deemed to be the Club's members in relation to the privileges set out below rather than the Corporate entity.

#### Privileges

Members who are the nominees of Corporate Members shall be entitled to the privileges of a Seven Day 18-hole membership.

### **2.2.8 CADET MEMBERS**

#### Qualification

Any person aged between twelve (12) and up to and including seventeen (17) years and six (6) months may apply for a Cadet membership. Applicants between the ages seventeen (17) years and six (6) months and eighteen 18 years of age seeking Cadet Membership will be subject to Board approval. Any Cadet member who reaches the age of eighteen (18) and seeks to remain a member shall be transferred to **7 Young Adult Membership** will be charged the pro-rata subscription amount for a **7 Young Adult Membership** for the remainder of the financial year.

#### Privileges

Cadet Members are entitled to the following privileges:

- Admission to the grounds and use of the golf course at all times that they are open and to compete in such Club competitions and tournaments as are open to them provided that the Board may with prior notice on special occasions or otherwise at its discretion from time to time extend or vary the times and days that Cadet Members may be admitted to the ground and use the golf course;
- use of the Club's non-golfing facilities excluding Bowls facilities in accordance with these By-laws.

### **2.2.9 SIX DAY MEMBERS**

#### Qualification

Any person may be elected as a Six Day Member. Any member in another category may apply to transfer to Six Day Membership.

Any member who received a Six Day Seniors membership discount in the financial year 2024/25 shall be entitled to continue to receive such discount each financial year until and including the 2029/30 financial year. Continuation of such discount after the 2029/30 financial year shall be subject to decision by the Board at that time.

#### Privileges

Six Day members are entitled to the following privileges:

- admission to the grounds and use of the golf course on Sunday to Friday inclusive at times such are open and to compete in Club competitions subject to the payment of

the applicable competition fee and tournaments as are open to them, provided that the Board may on special occasions or otherwise at its discretion from time to time extend or vary the times and days that Six Day members may be admitted to the grounds and use the golf course;

- use of the Club's non-golfing facilities in accordance with these By-laws;
- to vote in elections of the Board;
- to offer themselves for election as Board Members;
- to propose or second the nomination of any other qualified member for election to the Board;
- to attend and vote at all General Meetings of the Club;
- to introduce visitors to the facilities at the Club in accordance with section 2.3 of these By-laws;
- to propose or second applications for membership to the Club.

#### **2.2.10 WEEKDAY MEMBERS**

##### Qualification

Any person may be elected as a Weekday Member. Any member of another category of membership may apply for transfer to Weekday Membership.

##### Privileges

Weekday members are entitled to the following privileges:

- admission to the grounds and use of the golf course on Monday to Friday inclusive at times such are open and to compete in Club competitions subject to the payment of the applicable competition fee and tournaments as are open to them, provided that the Board may on special occasions or otherwise at its discretion from time to time extend or vary the times and days that Weekday Members may be admitted to the grounds and use the golf course
- use of the Club's non-golfing facilities in accordance with these By-laws;
- to vote in elections of the Board;
- to offer themselves for election as Board Members;
- to propose or second the nomination of any other qualified Member for election to the Board;
- to attend and vote at all General Meetings of the Club;
- to introduce visitors to the facilities at the Club in accordance with section 2.3 of these By-laws;
- to propose or second applications for membership to the Club.

#### **2.2.11 NINE HOLE 7 DAY MEMBER**

Nine-Hole 7 Day Members are entitled to all the privileges of Seven Day membership except that they may play nine (9) holes only, Monday to Sunday inclusive at times such as are open to them. The Board may on special occasions or otherwise at its discretion from time to time extend or vary the times and days that Seven Day Nine-Hole Members may be admitted to the grounds and use the golf course.

Any member who was financial 9-hole member in the financial year 2024/5 shall be entitled to continue in that category. Effective 1st September 2025 no further memberships will be approved into the 9-hole categories of membership

### **2.2.12 NINE HOLE 5 DAY WEEKDAY MEMBER**

Nine-Hole 5 Day Members are entitled to all the privileges of Weekday membership except that they may play nine (9) holes only, Monday to Friday inclusive at times such as are open to them. The Board may on special occasions or otherwise at its discretion from time to time extend or vary the times and days that Weekday Nine-Hole Members may be admitted to the grounds and use the golf course

Any member who was financial 9-hole member in the financial year 2024/5 shall be entitled to continue in that category. Effective 1st September 2025 no further memberships will be approved into the 9-hole categories of membership

### **2.2.13 NON-PLAYING MEMBERS**

Any Member of the Club who has been a golfing member and wishes to withdraw from playing golf because of age, ill-health or other reason may apply for a transfer to Non-Playing Membership. Transfers to this category are for a minimum period of 12 months. When in this category the Club will not maintain the member's handicap.

Applications to transfer to this category must be made at the beginning of the financial year.

#### Privileges

Non-Playing Members are entitled to the following privileges:

- To play a maximum of 8 rounds of golf per year paid at member guest rates. Such rounds may not be played on Saturdays or during competition times;
- Use of the Club's non-golfing facilities in accordance with these By-laws;
- To vote in elections for the Board;
- To propose or second applications for membership of the Club;
- To attend and vote at all General Meetings of the Club;
- To introduce visitors to the facilities at the Club in accordance with Section 2.3 of these By-laws;
- Have continuity of membership and maintain a future pathway to a playing category of membership without any additional joining fee.

#### **2.2.14 CLUBHOUSE MEMBERSHIP**

Any person who has attained the age of eighteen (18) years may apply to be a Clubhouse Member of the Club.

An application to become a Clubhouse Member shall be in writing on a form approved by the Board from time to time.

The application is to be delivered to the Club and once the appropriate fee (if any) is paid by the applicant to the Club, the applicant becomes a Clubhouse Member.

The category of Clubhouse membership does not provide any golf rights.

##### Privileges

Clubhouse Members are entitled to the following privileges:

- Use of the Club's non-sporting facilities in accordance with these By-laws;
- To introduce visitors to the Club facilities in accordance with section 2.3 of these By-laws;
- Voting rights are not extended to Clubhouse Members

#### **2.2.15 STAFF MEMBERS**

All full time and permanent part time employees of the Club shall qualify to be appointed as Staff Members of the Club on completion of 12 months continuous service with the Club.

The names of employees so qualified shall be entered in the register of members and thereupon the employee shall become a Staff Member of the Club. Staff members are not entitled to

- stand for election to the Board
- nominate or second nominations for the Board
- vote at elections for the Board.

When a Staff members employment ceases, the employees Staff Membership is automatically cancelled.

##### Privileges

Staff Members are entitled to the following privileges:

- admission to the grounds and use of the golf course on Sunday to Friday inclusive at times such are open and to compete in Club competitions and tournaments as are open to them provided they have a valid GolfLink number and that the Board may on special occasions or otherwise at its discretion from time to time extend or vary the times and days that Staff Members may be admitted to the grounds and use the golf course.
- Staff Members are excluded from playing in Board events and other events as determined by the Board or its representatives.
- Employees shall not occupy a place in a competition which would otherwise be filled by a Member;

- use of the Club's non-sporting facilities in accordance with these By-laws;
- to introduce visitors to the non-golfing facilities only at the Club in accordance with section 2.3 of these By-laws

### **2.2.16 TEMPORARY MEMBERS**

The following persons may be deemed to be Temporary Members of the Rosebud Country Club:

- any persons who are members of another recognised sporting club or body or social golf club or persons who are participating in a sporting activity at the Club may become Temporary Members for the day or days upon which such activity is played;
- any person who for good and sufficient reason may be afforded Temporary Membership of the Club for a period not exceeding one (1) month;
- persons occupying accommodation at Fairways Resort shall be eligible to be afforded Temporary Membership for the period of such occupancy.
- Temporary Membership shall be provided and withdrawn at the absolute discretion of the Club.
- Temporary Membership shall be summarily terminated upon the spoken or written instruction of the Secretary, Captain, Chief Executive Officer or the President of the Club.

#### Privileges

Temporary Members are entitled to the following privileges:

- admission to the grounds and use of the sporting facilities of the Club on any day at times such are open provided that the Club may on special occasions or otherwise at its discretion from time to time extend or vary the times and days that Temporary Members may be admitted to the ground and use the sporting facilities
- use of clubhouse facilities

### **2.2.17 BOWLS MEMBERS**

A Bowls section of the Rosebud Country Club has been formed and is known as the Rosebud Country Club Bowls. Membership and all other provisions pertaining to the conduct of the Bowls Section are detailed in section 5 of these By-laws.

## **4. WOMEN'S GOLF SECTIONAL SUB-COMMITTEE**

### **4.1 CONTROL BY THE BOARD**

The Women's Golf Sectional Sub-Committee (Women's Golf Committee) shall carry out all its business and affairs under the direction of the Board of the Rosebud Country Club as set out in the Constitution and By-laws and in particular, the provisions relating to the Sub Committees of the Club. The Women's Golf Committee, shall consist of up to nine (9) members all of whom shall be eighteen (18) years and over, elected as herein provided.

## **4.2 WOMEN GOLFERS COMMITTEE**

- 4.2.1 The Women's Golf Committee shall consist of President, Vice-President, Captain, Vice-Captain, Secretary, and up to four (4) but no less than two (2) other Committee members. All shall be financial Women Golf Members.
- 4.2.2 The Office Bearers and the other Committee Members shall be elected by financial Women Golf members, with voting rights, aged eighteen (18) years and over, at the Women's Annual General Meeting.
- 4.2.3 The President, or in her absence the Vice-president, shall preside at all meetings of the Women's Golf Committee. In the absence of the President and the Vice-President, the remaining Committee Members present shall elect one of their members to preside.
- 4.2.4 The Women's Golf Committee shall hold periodical meetings as often as is necessary, but at least 9 meetings to be held each year. The minutes of all resolutions and proceedings of such Committee meetings shall be recorded and kept by the Secretary. The minutes of each meeting must be forwarded to the Board Secretary and Finance Manager.
- 4.2.5 No business shall be transacted at any meeting of the Women's Golf Committee unless a quorum is present. Five (5) Members of such Committee shall form a quorum and in the absence of a quorum, the Members present shall fix a date to which the meeting shall be adjourned.
- 4.2.6 Any Member of the Women's Golf Committee being absent without leave from three (3) consecutive meetings shall be held to have vacated the seat.
- 4.2.7 In the event of a vacancy of a Committee Member occurring during any financial year for any cause, such Committee may appoint any financial Woman Golf Member with voting rights, to fill such vacancy. Any Woman Golfer so chosen shall retire at the next Women's Annual General Meeting but shall be eligible for re-election. A casual vacancy occurring in the office of an Officer of the Committee may be filled by an Officer or Member of Committee by a vote of the Committee
- 4.2.8 The Secretary of the Women's Golf Committee shall attend all general meetings of the Committee with the necessary information in an appropriate and acceptable format including the use of technology; shall keep, or cause to be kept, correct minutes of the proceedings of all meetings; have charge of all documents, papers and records connected with the affairs of the Women's Golf, excluding Match; conduct the correspondence of the Women's Golf and generally act on behalf of Women's Golf.

The Secretary shall take responsibility for the taking and handing over of any monies collected by the Women's Golf in any fundraising activity

### **4.3 ELECTION OF OFFICE HOLDERS**

- 4.3.1 All office bearers and other Members of the Women's Golf Committee shall be elected by the Women Golf Members, with voting rights, (aged eighteen (18) years and over) and shall hold office for a period not exceeding twelve (12) months.
- 4.3.2 Any two (2) financial and eligible Women Golf Members of the Club shall be at liberty to nominate any other eligible Woman Golf Member to serve as officer or other Member of the Women's Golf Committee.
- 4.3.3 The Returning Officer, as appointed by the Board, shall be notified of the date of the Women's Golf Annual General Meeting at least four (4) weeks prior.
- 4.3.4 The name of each Member so nominated, together with the names of the proposer and seconder, shall be sent in writing to the Returning Officer, accompanied by a memorandum signed by the candidate consenting to serve if elected, and these nominations shall close fourteen (14) clear days before the Women's Annual General Meeting.
- 4.3.5 A list of these candidates, with the proposers' and seconders' names, shall be posted upon receipt by the Returning Officer in a conspicuous place in the Club House.
- 4.3.6 Balloting lists shall be prepared (if necessary) containing the names of the candidates only in alphabetical order, and each eligible Member present at the Women's Annual General Meeting shall be entitled to vote for any number of such candidates not exceeding the number of vacancies.
- 4.3.7 In the case of there being less than seven (7) candidates nominated for the Women's Golf Committee, the remaining vacancy or vacancies shall be filled by an eligible member as appointed by the Women's Committee until the next Women's Annual General Meeting.
- 4.3.8 If two (2) or more candidates obtain equal numbers of votes, the Returning Officer shall have the casting vote.

### **4.4 ACCOUNTS AND EXPENDITURES**

- 4.4.1 The custody of all monies received by the Women's Golf Committee, shall within a reasonable time after their receipt, be handed to the Finance Manager of the Club.
- 4.4.2 The Women's Golf Committee shall not involve the Club in any expenditure whatsoever save with the approval and ratification of the Board of Directors of the Club. Expense limits may be imposed by the Board. The Board allocates a budget each financial year for income and expenditure pertaining to Women's Golf.

4.4.3 The Women's Golf Committee shall issue orders for all trophies in the name of Rosebud Country Club.

#### **4.5 WOMEN GOLFERS ANNUAL GENERAL MEETING**

4.5.1 The Annual General Meeting and Election of Office Bearers shall be held in the month of November. The Officers and Committee so elected shall hold office until the next Women's Annual General Meeting.

4.5.2 At least twenty-eight (28) days' notice of the meeting shall be given to all eligible Women Golfers by the Women's Golf Secretary prior to the Women's Annual General Meeting in November.

4.5.3 Written notification of items for discussion at the Women's Annual General Meeting must be received by the Women's Secretary at least fourteen (14) days before the Meeting.

#### **4.6 MANAGEMENT OF GOLF**

4.6.1 The Women's Golf Committee shall have control of all matters pertaining to Women's Golf. All women's golf competitions and matches shall be run in accordance with the current "Women's Golf Conditions of Play" and Golf Australia requirements.

4.6.2 The Women's Match Committee is to consist of the Captain, Vice-Captain, and a minimum of one (1) other Women's Committee member or Golf member. They shall hold periodical meetings as often as is necessary, but at least 9 meetings each year. A record of the resolutions and proceedings of such Committee meetings are to be presented either in writing or electronically to the next Women's Golf Committee Meeting.

4.6.3 Every Woman Golf member shall abide by the rules and regulations of the Women's Golf Committee, and the By-laws and the Constitution of the Rosebud Country Club.

4.6.4 The Women's Golf President is to be invited to attend the monthly Board Meeting of the Rosebud Country Club, and should she be unavailable for whatever reason, the Women's Vice President may take her place. Neither party will have voting rights at the Board Meeting.

4.6.5 The Women's Captain and the Women's Vice Captain, either collectively or independently, are both entitled to attend the Rosebud Country Club's Golf & Grounds Sub-Committee meetings and are eligible to vote on any issues and outcomes of those meetings.

### **5. BOWLS SECTION**

#### **5.1 FORMATION AND CONTROL**

- 5.1.1 The Bowls Section is under the control of the Board of the Rosebud Country Club (RCC). These By-laws are to be read in conjunction with the Constitution of the RCC.
- 5.1.2 A Sectional Sub-Committee as defined by the RCC Constitution shall manage the affairs of the Bowls Section, in order that they may comply with the requirements of Bowls Victoria for membership and affiliation with that organisation.

## **5.2 MEMBERSHIP**

- 5.2.1 Any person may apply to become a bowls member of the Club.
- 5.2.2 Any member in another category of membership may apply to transfer to become a Bowls member.
- 5.2.3 Applications for Bowls membership may also be proposed and seconded by financial members of the Bowls Section.
- 5.2.4 In accordance with the Constitution of the Rosebud Country Club, all such applications will be displayed in a prominent position in the Rosebud Country Club clubhouse before consideration by the Rosebud Country Club Board. Copies of applications for membership of the Bowls Section may also be displayed in the Bowls Section Clubhouse.
- 5.2.5 Bowls Members are entitled to:
- Use the Club's non -golfing facilities in accordance with these By-laws,
  - Introduce Visitors to the facilities at the Club in accordance with section 2.3 of these By-laws,
  - Propose and second applications for Bowls Membership of the Club,
  - When aged eighteen (18) years of age or over, attend and vote at all General Meetings of the Club.
- 5.2.6 Social Bowls members are entitled to:
- Use the Club's non -golfing facilities in accordance with these By-laws,
  - Introduce Visitors to the facilities at the Club in accordance with section 2.3 of these By-laws,
  - Attend social activities provided by the Bowls section,
  - Practice and play on the Club's bowling greens, subject to the approval of one of the Clubs accredited coaches, and/or the Bowls section Committee of Management
  - To compete in "social bowls" competitions at the Club.
- 5.2.7 Non-playing Social Bowls Members are entitled to:-

- use the Bowls section clubhouse facilities,
- attend social activities provided by the Bowls section.

### **5.3 ENTITLEMENT TO USE BOWLING FACILITIES**

All members shall be entitled to use the Club's Bowls facilities subject to the to the provisions in clause 5.2 above and clause 5.12 hereunder which stipulates certain playing rights limitations.

### **5.4 BOWLS COMMITTEE OF MANAGEMENT**

5.4.1 The Bowls section will be administered by a Sub- Committee known as the Bowls Committee of Management (Committee)

5.4.2 Committee will comprise a President, a Vice President, a Secretary, a Treasurer and up to seven other financial members of the Rosebud Country Club, Bowls Section, who will be elected annually by all members of the Bowls section at the Annual General Meeting of the Bowls Section

5.4.3 The following provisions apply to meetings of the Committee,

- A meeting may only transact business if a quorum is present,
- A quorum of the Committee is six (6) members,
- The President or in his or her absence, the Vice President shall chair all meetings. Any committee member may be elected as chairperson in their absence
- Each member, including the Chairperson has one vote. In the event of an equality of votes on a motion, the Chairperson shall have a casting vote
- The Committee shall meet monthly. The first meeting shall be held within fourteen (14) days of the Annual General Meeting,

5.4.4 A committee member absent without leave from three (3) meetings during one year will be deemed to have resigned their membership of the Committee. Save that a member may attend meetings via a form of audio or visual communication.

5.4.5 Should a Committee vacancy occur the Committee may appoint a Bowls member to the Committee for the balance of the term being filled.

Furthermore, the Committee may co-opt other members to assist with the running of the section. Such co-opted members shall not be entitled to attend or vote at meetings of the Committee.

5.4.6 In the event the position of President becomes vacant the Vice President shall assume the office until the next annual general Meeting of the Bowls section.

5.4.7 At the first meeting of the Committee the following positions their duties shall be appointed by the President: -

- A bar manager

- A provider
- A greens director
- A social events director
- A House and grounds manager
- A sponsorship manager
- A uniform officer
- A welfare officer

These appointees need not be members of the Committee but shall report to the Committee as regards their duties. A position description shall be provided for each of these positions defining the extent of their delegated authority.

5.4.8 The President, Captain and Secretary of the Board of the Rosebud Country Club are ex-officio members of the Committee.

5.4.9 All dealings with the Board of the RCC by the Bowls section shall be conducted by the Committee and/or its delegates.

## **5.5 MATCH COMMITTEE**

5.5.1 A match committee comprising the Vice President and six (6) other members of the Committee shall be appointed by the President at the first Committee meeting. The President shall appoint the Chairperson of the match committee. The President is an ex-officio member of the match committee.

5.5.2 The match committee shall control all competitions conducted within the Club. No competition shall be conducted unless approved by the match committee.

## **5.6 PENNANT SELECTORS**

5.6.1 A minimum of three (3) and a maximum of six (6) members of the Bowls section shall be elected as selectors at the annual General meeting. Such selectors shall select both mid-week and week-end teams.

5.6.2 Where a Pennant Selector is unavailable, and the number of available selectors is less than three (3) the Committee shall appoint a member to the role of selector for the period of absence of the elected selector.

5.6.3 Excluding elected Committee members, Pennant Selectors are not deemed to be members of Committee and do not attend or have a vote at any Committee meeting, save that they may be invited to attend for a specific matter.

## **5.7 ANNUAL GENERAL MEETING**

5.7.1 The Annual General Meetings shall be held in April or May. At least thirty-five one (35) days' notice of the meetings shall be given to all eligible members by the

Secretary. Written notice of matters for discussion must be received by the Secretary at least twenty- one (21) days before the meeting.

5.7.2 A Returning Officer, who shall be a member of the Club shall be appointed by the Committee at least six (6) weeks before the Annual General Meeting and empowered to conduct the elections to be held at the meeting.

5.7.3 Only financial Bowls members with current Bowls Victoria affiliation through the RCC may nominate for election to the Committee and/or Pennant selector. Only members so affiliated may vote at any election. Members may nominate for only one (1) position on the Committee.

5.7.4 Only financial Bowls members with current Bowls Victoria affiliation through the RCC may nominate candidates for election in accordance with directions on the nomination form. Nomination forms shall be received at the Club by the Returning Officer at least seven (7) clear days before the date of the meeting.

5.7.5 Copies of the nomination form shall be posted on the notice board in the Bowls clubrooms by the Returning Officer or his delegate.

5.7.6 In the event of a ballot paper being required it shall be listed in alphabetical order of candidates.

## **5.8 AFFILIATION**

5.8.1 All championship events conducted by the Rosebud Country Club Bowls Sections shall be open to financial members who are affiliated and recorded with Bowls Victoria through the Rosebud Country Club Bowls Section.

5.8.2 Permit players are not eligible to play club Singles Championships. Permit players who are financial members of the RCC Bowls section may play in Club Championships as determined by the Bowls Victoria Permit Player Rules.

## **5.9 PLAYING RIGHTS**

5.9.1 No member shall play or practise upon the Club's bowling greens unless they have received approval from one of the Club's accredited Coaches and/or the Committee, subject to rule 5.9.4 below.

5.9.2 Visitors may play or practise upon the Club's bowling greens only as a guest of a member and/or with the approval of the Committee.

5.9.3 Any person, who, by reason of their bowling action, may cause damage to the playing surface of the Club's bowling greens, may be directed by a Committee person or one

of the Club's accredited Coaches to leave the Green and/or take an appropriate course of action.

- 5.9.4 The availability and times of use of the greens shall be at the discretion of the Section's Greens Director or the Green Keeper. The Greens Director is to liaise with Greenkeeper on days of inclement weather regarding usage of greens and decide on:
- whether shepherds are to be used to gather bowls in after each end;
  - whether the large mats are to be used if greens are soft;
  - if practice is required on days outside the normal guidelines.
- 5.9.5 The greens Director is the Bowls Club liaison person, and the only person authorised to discuss the Greens with the Green Keeper on behalf of the Committee.
- 5.9.6 On Pennant days if doubt exists on whether greens are playable, a decision may be made no later than 11.30am. The Greenkeeper must be included in consultation for the decision by the Greens Director by phone or on-site. The Chairman of the Match Committee and Chairman of Pennant Selectors are empowered to assist with a decision if required, or if the Greens Director is unavailable.

## **5.10 CONDUCT OF MEMBERS**

The Bowls Section Committee of Management has the power to hold preliminary hearings with Bowls members relative to complaints concerning the conduct of Bowls members. No action against any member can be taken without the approval of the Rosebud Country Club Board of Directors.

## **5.11 LIFE MEMBERS**

- 5.11.1 Any person who is a current financial member, affiliated to the Bowls Association through the Rosebud Country Club, who has held membership of the Club for at least 10 continuous years, and who has rendered meritorious and conspicuous service to the Bowls Section, may be elected a Life Member of the Bowls Section at an Annual General Meeting of the Bowls Section as hereinafter provided.
- 5.11.2 A nomination for Life Membership can only be considered after having first been recommended by the Bowls Committee of Management to the Board of Directors of the Club.
- 5.11.3 At least twenty-one (21) days prior to the Bowls Annual General Meeting, all Members entitled to attend and vote at the Bowls Annual General Meeting shall be given notice of the name of the member recommended by the Committee for consideration as a Life Member.
- 5.11.4 Nominations for election of any Member as a Life Member may be made only as follows:
- by any ten (10) Members submitting to the Bowls Committee in writing the name or name/s of any Members they desire to be considered for Life Membership at least sixty (60) days before the date of the Bowls Annual General Meeting, and/or;

- by a resolution of the Bowls Committee before the date of the Annual General Meeting at which three quarters of the Members of the Committee are present.

5.11.5 The Bowls Committee of Management shall submit any nomination to the Rosebud Country Club Board of Directors at least thirty-five (35) days in advance of the Bowls Annual General Meeting for ratification.

5.11.6 Every Life Member elected shall be entitled to all the privileges and be subject to all the duties of a Member of the Bowls section during life without any further payment of annual fees.

5.11.7 Maximum Life Members of the Bowls at any one time shall be 5.

# ROSEBUD COUNTRY CLUB BY-LAWS

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