Range Employee (Daily Tasks)

Daily Task		Mon	Tue	Wed	Thu	Fri	Sat	Sun
PLEASE INITIAL EACH TASK COMPLETED	Date							
Check in on the Deputy App.								
Range Pickup – Ensure the machine is filled to at least the 4th hole.								
Download transaction data from the range machine using the e Range data carrier.								
Empty Eskies & Remove Rubbish & Wash Carts – Return to dedicated parking bay								
Flatten cardboard and take it to the cardboard bin at the maintenance shed.								
Collect sand buckets and place them in the designated holders.								
Remove cradles from Pull Buggies and tidy them up.								
Empty Bins (Academy, Golf Shop, Front of Golf Shop, Carpark, Nets)								
Lock the members' cart shed								
Remove Flagsticks & lift Cups on dedicated holes								
Clock off on the Deputy App.								

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